



Meeting Date and Time: Monday May 13, 2024; 5:00pm

Members Present: Stanley Szczurko, Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Stephen Muscente

Mr. Szczurko called the meeting to order at 5:00pm.

ITEM 1: TREASURER'S REPORT *(see attachments)*

Treasurer Heather Isaacs reviewed the Water District's Water Billing income, Balance Sheet, and Profit & Loss reports through 4/30/24. Mr. Szczurko had Ms. Renzoni clarify the bad debt line item as old backflow invoicing that was not receivable. Mrs. Isaacs noted that she is working on having the free cash certified with the State and it should be complete by end of May.

ITEM 2: FY25 BUDGET

Treasurer Heather Isaacs presented the proposed FY25 budget of \$2,210,087 in salaries and expenses and anticipated revenue that reflects a 10% rate increase to fund capital projects. Mr. Szczurko requested clarification on SRF (state loan) spending; Mrs. Isaacs noted \$600,000. in annual payments. No further adjustments suggested; budget will be included on Warrant after voted on and approved.

ITEM 3: NEW BUSINESS

- A) FY25 Warrant review: Mr. Coveney and Mrs. Isaacs reviewed the proposed Warrant Articles for FY25. Mr. Szczurko feels that some wording in Articles 8 and 9 is unnecessary. Articles were edited to remove well exploration from Article wording. Mr. Bryngelson made a motion to accept the annual warrant with slight wording adjustment to Articles 8 & 9, Mr. Mard seconded the motion, all voted in favor. All members signed the Warrant Articles for FY25. Mr. Bryngelson made a motion to approve the annual budget of \$2,210,087 for Fiscal Year 2025; Mr. Mard seconded the motion; all voted in favor; motion carried. Mr. LaMountain commended the Superintendent, Treasurer and staff for keeping the budget balanced. Mr. LaMountain questioned who would be this year's annual meeting moderator; Mr. Coveney has approached Jonathan Meinsderma of 20 Maple Street to moderate.
- B) Request for abatement from Town: The town is requesting the fees for user and connection for Mixter Field lawn sprinklers in the amount of \$17,500. be waived. Mr. LaMountain entered a motion to waive fees; Mr. Bryngelson seconded the motion; all voted in favor, motion passed.
- C) Mr. Coveney recommended the hiring of Collin McKee as a full time employee. Mr. LaMountain made a motion to hire Collin McKee as a full time employee; Mr. Mard seconded the motion; all voted in favor; motion carried.

ITEM 4: SUPERINTENDENT'S REPORT *(see attachments)*

- 1.) Oakdale Treatment Plant update: camera system repairs now complete. Sewer manhole work pending.
- 2.) Pleasant Valley Well 2 update: manganese levels continue to trend down with decreased run time.
- 3.) PFAs Testing: All three District wells and at the Century Drive business area were tested by the EPA for PFAs and lithium. There were no detections in any of the samples.
- 4.) Pleasant Valley Well VFD: Cooling fan issue caused pump to stop running on 4/21. Mr. Lopez and Mr. Coveney found the fan had a worn out bearing and purchased a replacement online, which was installed, and repairs are complete. Mr. Coveney will invest in a back up fan. Mr. Coveney noted that the repair was quoted at about \$5000.00.

5.) 2024 LCRR Inventory work: Service line inventory is due October 2024; compilation of list of all 2700 +/- water services almost complete.

ITEM 5: APPROVAL OF MEETING MINUTES

Mr. LaMountain made a motion to accept the March 18, 2024 meeting minutes as presented; Mr. Bryngelson seconded the motion; all voted in favor; motion carried.

Mr. Bryngelson made a motion to adjourn; Mr. Mard seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 5:59pm. Annual meeting is scheduled for June 3, 2024 at 6pm, next regular meeting scheduled for September 16, 2024 at 5:00pm.

Meeting Minutes of the West Boylston Water District

May 13, 2024

Members Present: Stanley Szczurko, Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard

Date of Approval: September 16, 2024
